

**> BE COVID SAFE.
HELP NSW STAY IN BUSINESS.**



Your COVID-19 Safety Plan

Community sporting competitions and full training activities

Business details

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| Business name | Campbelltown District Netball Association |
| Business location (town, suburb or postcode) | Minto |
| Completed by | Justin Rea |
| Plan approved by | Michael Seery |
| Email address | jay-2101@hotmail.com |
| Effective date | 15 January 2021 |
| Date completed | 1 February 2021 |

Wellbeing of staff and customers

Exclude staff, volunteers, parents/carers and participants who are unwell.

Before participating in any netball activity, we have advised all players, team officials, parents/carers and other Association/club members they must not attend training or matches, if in the past 14 days if they have:

- been unwell or had any flu-like symptoms, or
- been in contact with a known or suspected case of COVID-19, or
- any sudden loss of smell or loss of taste, or
- are at a high risk from a health perspective, including the elderly and those with pre-

existing medical health conditions.

We have advised that they should check the NSW Government website for advice regarding the full list of symptoms associated with COVID-19 infection:

<https://www.nsw.gov.au/covid-19/symptoms-and-testing>

Provide staff and volunteers with information and training on COVID-19, including when to get tested, physical distancing, wearing masks and cleaning, and how to manage a sick visitor.

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Ensure, as far as reasonably practicable, all identified COVID 19 Safety Coordinators (at minimum) volunteers and staff complete the COVID-19 Infection Control Training

<https://covid-19training.gov.au/login>

We have worked with Netball NSW to promote and encourage the use of the following resources and websites in order to obtain accurate information:

- Australian Government Department of Health: <https://www.health.gov.au/news/health-alerts/novel-coronavirus-2019-ncov-health-alert>
- NSW Government Department of Health:
<https://www.health.nsw.gov.au/Infectious/covid-19/Pages/default.aspx>
- World Health Organisation: <https://www.who.int/>
- Australian Institute of Sport: <https://ais.gov.au/health-wellbeing/covid-19>
- Sport Australia: <https://www.sportaus.gov.au/>
- Netball NSW COVID-19 Toolkit: <https://nsw.netball.com.au/covid-19-toolkit>

Similarly, we have promoted the range of COVID-19 “campaign resources’ produced by the Federal Government, including posters outlining hygiene practices (e.g. promoting thorough hand washing) found at:

<https://www.health.gov.au/resources/collections/coronavirus-covid-19-campaign-resources>

Make staff aware of their leave entitlements if they are sick or required to self-isolate.

Whilst our Association/club’s workforce are volunteers, we have made them aware of the above-mentioned symptoms and stipulated that they should stay away from the association/club and self-isolate in the event that they experience any symptoms.

Display conditions of entry (website, social media, venue entry).

We will display posters, distribute and “share” information about COVID-19 across our digital channels and at appropriate locations around our Association/club house and venue.

Where appropriate, we will identify and address potential language, cultural and disability barriers associated with communicating COVID-19 information to players, members and other stakeholders.

In conjunction with our state governing body, Netball NSW, we have developed and promoted amongst our members and stakeholders, a range of resources on COVID-19. These can be downloaded here.

If hiring the facility, consult with the owners/operators to address these requirements to understand what measures may already be in place.

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Other types of venues or facilities within the premises must complete COVID-19 Safety Plans where applicable. If contact details are captured electronically upon entry to the main premises on the relevant day, additional collection of contact details via electronic methods may not be required if there is no other public access to the sub-premises. However, additional contact details and time of entry must be captured where these sub-premises are indoor gyms, nightclubs, dine-in hospitality venues, pubs and bars.

For the purposes of this document, we do not have a pool or gymnasium, and as stated above, will implement the necessary protocols for the conduct of our canteen operations.

Physical distancing

Ensure the number of people in a facility does not exceed one person per 2 square metres of publicly accessible space (excluding staff) to a maximum of 3000 people.

In Greater Sydney, indoor areas must not exceed one participant per 4 square metres of publicly accessible space.

Note: 'Greater Sydney' means Greater Sydney as defined by the Public Health (COVID-19 Restrictions on Gathering and Movement) Order (No 7) 2020.

We have 40 courts so we will ensure the above is adhered to in the following ways -

Regular announcements regarding social distancing over our PA system

COVID safety Marshalls will be present at all games and trainings to ensure our members are educated on the above principals

In indoor areas, spectators should not sing or chant. In outdoor areas, spectators older than 12 years should wear masks if singing or chanting.

We will not be utilising any indoor venues apart from representative trainings

Minimise co-mingling of participants from different games and timeslots where possible. For mass participation events, stagger the starting times for different groups to minimise crowding where possible.

We have staggered our starting times to ensure we comply with the above. We will also have a central meeting point for participants when they arrive so that co-mingling does not happen

Ensure 1.5m physical distancing where possible, including:

- **at points of mixing or queuing such as food and drink stations, toilets and entrance and exit points**
- **between seated groups**
- **between staff.**

We will have signs posting the above information, we will also place markers on the floor outside the canteen and other windows

Have strategies in place to manage gatherings that may occur immediately outside the premises, such as with drop off and pick up zones or staggered start/finish times.

We have staggered our starting times to ensure we comply with the above. We will also have a central meeting point for participants when they arrive so that co-mingling does not happen.

We will also have COVID safety marshalls completing walk throughs of the car park to ensure gatherings do not occur.

We will encourage drop and run for trainings and game days

Where possible, encourage participants to avoid carpools with people from different household groups.

We will ensure we educate our members in regards to car pooling

Reduce crowding wherever possible and promote physical distancing with markers on the floor where people stand or are asked to queue.

we will ensure our members are aware of the above

Ensure communal facilities such as showers, change rooms and lockers have strategies in place to reduce crowding and promote physical distancing.

We do not offer these facilities

Where practical, stagger the use of communal facilities. Strongly encourage participants to shower/change at home where possible.

We do not offer these facilities

Use telephone or video platforms for essential staff meetings where practical.

We have been utilising Zoom for meetings and will continue to so so where necessary

Review regular business deliveries and request contactless delivery and invoicing where practical.

We will ensure the above practice is followed

Hygiene and cleaning

Adopt good hand hygiene practices.

We have signs in all bathrooms and will encourage participants to follow good hygiene principals

Ensure hand sanitiser is accessible at the venue entry and throughout the facility or ground.

We have sourced hand sanitiser stands for all entry and exit points

Ensure bathrooms are well stocked with hand soap and paper towels or hand dryers. Consider providing visual aids above hand wash basins to support effective hand washing.

Our groundsmen will monitor on games days to ensure that we have sufficient stock at all times

Encourage participants to bring their own water bottle, snacks/orange slices and sweat towels. Avoid shared food and drinks.

All participants are aware that they must bring their own drink bottle

Ensure processes are in place to launder shared uniform items after use, such as bibs or jerseys.

We will educate our members in regards to ensuring bibs are washed after every use.

Clean frequently used indoor hard surface areas, including children's play areas, at least daily; first with detergent and water, and then disinfect. Clean frequently touched areas and surfaces, including in communal facilities, several times per day.

We will ensure all surfaces are wiped down throughout the day, we will also ensure all post pads are sanitised in between games

Clean indoor hard surface areas used for high intensity sports with detergent and

disinfectant after each use.

We will ensure the above is followed at all times

Reduce sharing of equipment where practical and ensure these are cleaned with detergent and disinfectant between use.

We will advise clubs that equipment should not be shared where possible and all equipment whether shared or not is sanitised in between use.

Ensure there is accessible detergent/disinfectant and gloves for visitors to use, should they wish.

We will ensure we have sufficient stock on hand at all times.

Disinfectant solutions need to be maintained at an appropriate strength and used in accordance with the manufacturers' instructions.

We will ensure the above is followed by utilising the products SDS to ensure the mixtures are of appropriate strength

Staff should wash hands thoroughly with soap and water before and after cleaning.

We will encourage the above at all times

Encourage contactless payment options.

We will encourage the above at all times

In indoor areas, increase natural ventilation by opening windows and doors where possible, and increase mechanical ventilation where possible by optimising air conditioning or other system settings (such as by maximising the intake of outside air and reducing or avoiding recirculation of air).

We will ensure windows of the complex are open when in use

Record keeping

Keep a record of name, contact number and entry time for all staff, volunteers, participants, spectators and contractors attending community sports activities, where

this is practicable, for a period of at least 28 days. Electronic collection (e.g. using a QR code) of contact details for each person is strongly encouraged. Any paper records must be entered into an electronic format such as a spreadsheet within 12 hours. Records must be provided as soon as possible, but within 4 hours, upon request from an authorised officer.

We will be utilising the Service NSW QR code for all participants and spectators, we will also record all participants details on the score sheet.

Ensure records are used only for the purposes of COVID-19 contact tracing and are collected and stored confidentially and securely. When selecting and using an electronic method of record collection, take reasonably practical steps to protect privacy and ensure the records are secure. Consider the 'Customer record keeping' page of nsw.gov.au.

We will be utilising the Service NSW QR code for all participants and spectators, we will also record all participants details on the score sheet.

Make your staff and volunteers aware of the COVIDSafe app and its benefits to support contact tracing if required.

We will ensure our volunteers are aware of the COVIDSAFE app and encourage all visitors to download the app.

Community sport organisations should consider registering their business through nsw.gov.au.

We have completed this

Cooperate with NSW Health if contacted in relation to a positive case of COVID-19 at your workplace, and notify SafeWork NSW on 13 10 50.

We will co-operate with all request

I agree to keep a copy of this COVID-19 Safety Plan at the business premises

Yes