

# **BY-LAWS**

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## **1. Duties of Executive Committee**

- i. To ensure that the Secretary of the C.D.N.A. shall, on or before 1st April of each year, forward to the Secretary of N.S.W.N.A. a list showing the names and addresses of existing members of N.S.W.N.A., together with the names and addresses of new applicants for N.S.W.N.A. membership who have paid their annual fees. A supplementary list with names and addresses of additional applicants for N.S.W.N.A. membership shall be forwarded monthly to N.S.W.N.A. The list shall differentiate between classes of members. Each list shall be accompanied by a cheque to cover the total payable as fees by the persons so listed. Upon receipt by N.S.W.N.A. of each list and payment of fees for the persons whose names appear thereon, those persons shall be deemed to have renewed their memberships until 31st March next.
- ii. To ensure that each Office Bearer carries out her/his duties, as set out in the By-Laws.
- iii. To appoint Representative Team Coaches and Managers.
- iv. To receive and consider reports from the Coaches and Managers of Representative Teams.
- v. To attend all Council meetings.

## **2. Duties of Office Bearers**

### **(g) President**

The President shall preside at meetings of the C.D.N.A. and direct proceedings where necessary. The President shall be responsible for the co-ordination of Committee activities and for ensuring that each Committee member assumes her/his responsibilities.

**(h) Vice President**

The Vice President, in the absence of the President at any meeting, shall act as Chairperson, or at any time she/he may be called upon. She/he shall also accept the duties of Rep. Co-ordinator, and shall:

- i. be responsible for establishing a good liaison with coaches, managers and players and fostering the standard of rep. netball in Campbelltown;
- ii. receive all applications for representative positions;
- iii. submit all applications to Executive Committee;
- iv. submit a proposed programme to the Executive Committee for approval;
- v. be responsible for all aspects of marketing and purchasing for representative teams;
- vi. be responsible for the ordering, receipt and distribution of uniforms and the like to representative teams and associated personnel and ensure that all monies due to the C.D.N.A. are collected;
- vii. be Convenor of the representative teams sub-committee and as such be responsible for all aspects of the organisation of the representative teams, for example, the issue and receipt of equipment, travel and accommodation arrangements, etc.
- viii. advise the Secretary of all such arrangements;
- ix. report to Council meetings.

**(i) Secretary and Public Officer**

The Secretary shall:

- i. act as the Public Officer of the C.D.N.A.;
- ii. maintain a Minute Book;
- iii. maintain a record of constituent Clubs and Life Members;
- iv. keep a record of Club delegates' names and addresses;
- v. maintain a register of registered members;;

- vi. be responsible for correspondence and issue notices as required;
- vii. prepare a general report on the activities of the C.D.N.A. throughout the season for presentation at the Annual General Meeting;
- viii. arrange insurance against loss, damage to, or liability of, the C.D.N.A. by reason of fire, accident or otherwise;
- ix. conduct such other business as directed by Council.

(j) **Treasurer**

The Treasurer shall:

- i. be responsible for all funds that may be established by the C.D.N.A.
- ii. keep a record of all assets, liabilities and properties of the C.D.N.A.;
- iii. keep necessary books of account and produce them on the instruction of Council;
- iv. receive all monies payable to the C.D.N.A. and issue receipts as required;
- v. bank all monies within seven (7) days of receipt;
- vi. pay accounts passed for payment;
- vii. pay other accounts as necessary and have these ratified at the next meeting;
- viii. send accounts as required;
- ix. be responsible for allocation of courts for training, etc. and the preparation of accounts concerning same;
- x. submit a written financial report to each Council meeting;
- xi. pay the annual N.S.W.N.A. fees by the due date;
- xii. present an audited Balance Sheet at the Annual General Meeting;

**(k) Competition Secretary**

The Competition Secretary shall:

- i. be responsible for the planning and preparation necessary to provide C.D.N.A. members with worthwhile competitions;
- ii. be responsible for the overall supervision of any competition conducted by the C.D.N.A. during the following calendar year;
- iii. submit recommendations to the Executive Committee for modifications and/or innovations which will improve the standard of any competition and its administration;
- iv. promote the growth of netball within the district and, in liaison with the Secretary, assist with the formation of new Clubs;
- v. be responsible for the operation of a computerised information system;
- vi. ensure that the Competition Committee carries out its duties;
- vii. liaise with the Umpires Co-ordinator on the allocation of umpires for semi-finals, finals, etc.;
- viii. liaise with the Executive Committee and other bodies to ensure that all matters pertaining to the maintenance of the competition grounds receive attention;
- ix. prior to September Special General Meeting, submit a proposed calendar to the Executive Committee for approval;
- x. process all player insurance claims;
- xi. arrange Judiciary hearings within seven (7) days of the date of the alleged incident and notify members of Judiciary Sub-Committee, relevant parties and umpires of date and time of hearing;
- xii. be responsible for investigating complaints regarding spectator behaviour;
- xiii. present a report to Council meetings;
- xiv. prepare an annual report for presentation at the Annual General Meeting;
- xv. be Convenor of the Competition Committee.

(f) **Coaching Co-ordinator**

The Coaching Co-ordinator shall:-

- i. be the holder of a National Coaching Accreditation;
- ii. research and institute methods of encouraging and improving coaching within the C.D.N.A.;
- iii. submit a proposed calendar to the Executive Committee for approval;
- iv. arrange coaching assistance to Clubs as requested;
- v. be responsible for the organisation of coaching courses to be conducted by the C.D.N.A.;
- vi. be responsible for recommending coaches to attend N.S.W. coaching courses;
- vii. be responsible for the ordering of all coaching material;
- viii. be responsible for the distribution of relevant information regarding coaching;
- ix. assist the Competition Secretary with the grading and draw for the C.D.N.A. Netta programme;
- x. present a report to Council meetings;
- xi. prepare an annual report for presentation at the Annual General Meeting;
- xii. be Convenor of the Coaching Sub-Committee.

(g) **Umpires Co-ordinator**

The Umpires Co-ordinator shall:

- i. be the holder of a National Umpires Accreditation;
- ii. be responsible for ensuring that the Umpires Committee carries out its duties;
- iii. submit recommendations to the Executive Committee for modifications and/or innovations which will improve the standard of umpiring and the administration of the system within the C.D.N.A.;

- iv. research and institute methods of encouraging and improving umpiring within the C.D.N.A.;
- v. submit a proposed calendar to the Executive Committee for approval;
- vi. organise and arrange the coaching and grading of umpires where necessary;
- vii. arrange for the printing and distribution of Umpires examination papers;
- viii. keep a record of Section 1 and Section 2 theory results for a period of six (6) years;
- ix. keep a record of National badged umpires and district badged umpires within the C.D.N.A.;
- x. be responsible for the allocation of umpires for carnivals and competitions organised by the C.D.N.A., whether Club or representative;
- xi. arrange umpiring assistance to Clubs as requested;
- xii. be responsible for the distribution of relevant information regarding umpiring;
- xiii. be responsible for the ordering of all umpiring equipment;
- xiv. present a report to Council meetings;
- xv. prepare an annual report for presentation at the Annual General Meeting;
- xvi. be the Convenor of the Umpires Sub-Committee.

### **3. Duties of Other Officials**

(a) **Assistant Secretary** shall:

- i. be responsible for the recording, the duplicating and the distribution of the Minutes of all Council meetings of the C.D.N.A.;
- ii. In the event of unavoidable absence of the Secretary, and at the request of the Executive, undertake the duties of the Secretary, pending the Secretary's return or election of another Secretary by Council;
- iii. carry out such duties as the Secretary may direct.

**(b) Carnivals Secretary**

The Carnivals Secretary shall:

- i. advertise upcoming district netball carnivals within the C.D.N.A.;
- ii. co-ordinate the entry of C.D.N.A. teams into such carnivals;
- iii. ensure that entries and fees reach those districts twenty-one (21) days before date of carnival;
- iv. organise and conduct any carnivals that the C.D.N.A. may hold;
- v. present a report to Council meetings.

**(c) Delegates**

C.D.N.A. delegates shall:

- i. attend meetings as directed, where they shall express the opinions and decisions of the C.D.N.A.;
- ii. submit a written report to the Secretary of all meetings/functions attended on behalf of the C.D.N.A. within twenty-eight (28) days of such meeting/function.

**4. Sub-Committees**

**(a) Competition Sub-Committee shall:**

- i. be comprised of the C.D.N.A. Registrars, who shall be elected at the Annual General Meeting, and the Competition Secretary, who shall be the Convenor;
- ii. accept all registrations on a date determined from year to year;
- iii. maintain a register of team names and uniform colours to avoid duplication;
- iv. be responsible for the paper grading of teams and for maintaining all records necessary for the efficient running of the competition;
- v. be responsible for the compilation of the membership and insurance reports sent to N.S.W.N.A. and the current insurers.



(b) **Coaching Sub-Committee** shall:

- i. be comprised of two Assistants to the Coaching Co-ordinator, who shall be elected at the Annual General Meeting, and coaches of all representative teams and the Coaching Co-ordinator, who shall be the Convenor ;
- ii. be responsible for assisting the Coaching Co-ordinator in raising the standard of C.D.N.A. coaches and players;
- iii. hold at least one Club Coaching Convenors meeting per year.

(c) **Umpires Sub-Committee** shall:

- i. be comprised of the C.D.N.A. Umpires Co-ordinator, Senior Convenor and Junior Convenor, who shall be elected at the Annual General Meeting, a Senior Convenor's Assistant and a Junior Convenor's Assistant, who shall be nominated by the relevant Convenor for appointment to the Committee by the Umpires Co-ordinator;
- ii. hold at least three Club Convenors meetings per year;
- iii. elect a Minute Secretary from its members;
- iv. hold umpiring coaching clinics and lectures;
- v. officiate at games when requested;
- vi. arrange for the theoretical and practical examination of umpires in accordance with the rules of A.A.N.A.;
- vii. report and record all alterations and interpretations as set down by A.A.N.A.

(d) **Carnival Sub-Committee** shall:

- i. be comprised of the Carnivals Secretary, plus five (5) other members, who shall be elected at the Annual General Meeting;
- ii. organise and conduct any carnivals which the C.D.N.A. may hold.

(e) **Night Competition Sub-Committee** shall:

- i. be comprised of five (5) members, elected at the July Council Meeting and the Competition Secretary, who shall be the Convenor;
- ii. arrange a summer night competition and be responsible for the running of same.

(f) **Judiciary Sub-Committee** shall:

- iii. be comprised of the President, or another member of the Executive Committee, a representative from each of five (5) Clubs\_elected at the Annual General Meeting (three of whom shall sit at any one time), plus one other member appointed by the Executive Committee;
- iv. be a casual Committee and\_meet as required to consider any alleged breach of rules by members of the C.D.N.A.;
- v. observe the following order of appearance:
  - person charged with offence
  - umpires, if applicable
  - other witnesses from either side
  - recall of person charged to explore further evidence, if required.
- iv. decide if a penalty (as set out below) is to be imposed;
  - a warning or reprimand to the member; and/or
  - a monetary penalty on the member; and/or
  - expel the member from the C.D.N.A.; and/or
  - suspend the member from the C.D.N.A. for a specified period.
- v. advise the member of its decision;
- vi. convey its decision to the C.D.N.A. Secretary, who shall, within forty-eight (48) hours of the date of hearing:
  - advise the Treasurer and Competition Secretary of the decision;
  - advise the member and his/her Club in writing of the Judiciary Committee decision;

- advise the member that any fines must be paid prior to the next competition game;
  - advise the member and his/her Club in writing of the member's right of appeal. Such appeal to be lodged in writing with the C.D.N.A. Secretary within five (5) days of date of hearing;
- vii. advise the C.D.N.A. Secretary if the person charged with the offence fails to attend the hearing, in which case the C.D.N.A. Secretary is to advise the relevant party that she/he is unable to participate further in the competition.
- viii. Maintain a record of hearings and the penalties imposed.

(g) **Appeals Sub-Committee** shall:

- i. be comprised of a member of the Executive Committee, a representative from each of five (5) Clubs elected at the Annual General Meeting (three of whom shall sit at any one time) and one (1) person appointed by the Executive Committee;
- ii. meet as required to decide any appeal arising from the decisions of the Judiciary Committee. Such appeals may be lodged by a member of the C.D.N.A. who has been materially and adversely affected by a decision of the Judiciary Committee;
- iii. allow an appeal only where it finds that:
  - a matter has been incorrectly decided;
  - a matter has been decided on the basis of incorrect factual premises;
  - a C.D.N.A. procedure has been incorrectly followed resulting in injustice to the appellant; or
  - a penalty imposed on a member in relation to a disciplinary matter is excessive.
- iv. having allowed an appeal, be empowered to overturn or otherwise mitigate the prior decision.
- v. notify the appellant of its decision at the conclusion of the hearing and instruct the C.D.N.A. Secretary to confirm this decision in writing.

## **5. Club Affiliation**

- (a) Each year all Clubs wishing to affiliate with the C.D.N.A. shall complete the appropriate affiliation form and pay affiliation fee. A C.D.N.A. registration form for each person named is to be attached to the affiliation form. Upon affiliation, Clubs will receive a copy of the C.D.N.A. Constitution and By-Laws, by which they agree to be bound.
- (b) No member may be an Office Bearer of more than one affiliated Club.
- (c) New Clubs must obtain approval from Council for Club name and colours. Applications should be forwarded to the Association Secretary.
- (d) All Clubs must be represented at the following Association meetings:
  - Council meetings
  - Annual General meeting
  - Club Registrars meeting
  - Club Coaches meeting
  - Club Convenors Umpires meetings

A fine of \$50 will apply for non-attendance at these meetings. Any Club not attending the annual general meeting will incur a fine of \$100.

- (e) Any Club failing to carry out its responsibilities shall be screened by the Executive before its affiliation is accepted the following year.

## **6. Financial Procedures**

- (a) C.D.N.A. affiliation fee must be paid by Clubs on or before the February Council meeting;
- (b) A deposit must be paid with team registrations.
- (c) Registration fees to be agreed to by Council from year to year.
- (d) Fines must be paid at regular intervals. Similarly, Clubs must sign fines and loss of points book.
- (e) Late registration accounts will be issued to Clubs at a date to be advised by the Treasurer.
- (f) All accounts issued by the Treasurer to Clubs are payable within fourteen (14) days from the date of issue otherwise Clubs will be deemed unfinancial and unable to take part in the competition.
- (g) Clubs are not allowed to conduct individual fundraising activities on grounds.

## **7. Appeals**

- (a) All appeals must be made in writing to the C.D.N.A. Secretary within five (5) days of the date of hearing.
- (b) Appellants will be notified of the decision made at the conclusion of the hearing and written confirmation of decisions will be forwarded by the C.D.N.A. Secretary to the relevant parties.

## **8. Damage to C.D.N.A. Property**

Defacing or vandalising of C.D.N.A. property will result in immediate suspension.

## **9. First Aid**

- (a) If possible, all injured players should be taken to the First Aid Room. Only when necessary, should the attendants be called to a court.
- (b) No obviously badly injured player is to be moved from the court.
- (c) Injured players' names and nature of injury to be entered in Injury Book kept by the Competition Secretary for insurance cover.

## **10. Spectators**

- (a) Clubs are responsible for their sideline behaviour.
- (b) Any behaviour by those on the sideline considered to be not in the spirit of the game is to be reported immediately to the Competition Secretary. An Executive of the Club concerned shall accompany the Competition Secretary and Umpires Co-ordinator to the court.
- (c) No alcohol permitted on grounds.

## **11. Wet Weather**

- (a) All Clubs are to provide the Competition Secretary with a mobile telephone contact number for each team and each Club Umpires Convenor so that notification can be given of cancelled games.
- (b) In the event of games being cancelled due to wet weather, two (2) games of 15 minute halves will be played on the following Saturday.
- (c) The C.D.N.A. Executive will decide whether or not games will be played.
- (d) Once play has commenced, the Executive will decide whether play will continue in the event of wet weather.

## **12. Registration**

- (a) At the beginning of each season, Club registrars must attend the C.D.N.A. Club Registrars meeting to be instructed on the correct procedure of registering their members.
- (b) All non-players must complete an C.D.N.A. registration form. Any person signing a score sheet as coach, manager or umpire who has not completed a C.D.N.A. registration form by the next competition game will incur a loss of four (4) points for the team for which that person has signed.
- (c) Players must be turning at least 5 years of age by 31st July of that calendar year. To become registered, all new players up to the age of 20 years must produce proof of age. All players must complete a C.D.N.A. registration form and sign official signature sheet before taking the court.

Penalty for playing an unregistered player - loss of four (4) points.

- (d) All teams may register a maximum of twelve (12) players per team. A player may only register in one team at any one time for any competition.
- (e) Any Club registering a team in the Netta or junior competition must provide such team with a coach who meets the criteria set by the C.D.N.A. The name of the coach must be printed and signed on the team signature sheet. If, in the case of juniors, the coach is not accredited, he/she will subject the team to a fine of \$20 on the first occasion the coach's name appears on the scoresheet, increasing by an additional \$10 on each subsequent occasion. In the case of Netta teams a fine of \$20 will apply.
- (f) Before taking new registrations, Clubs should check with players as to whether or not they have played with another Club the previous season.

The Competition Committee will consider all players as being cleared from their Clubs unless Clubs notify the C.D.N.A., in writing, of any members who are unfinancial or holding Club property.

- (g) Team registrations shall close on date to be fixed by the C.D.N.A. each year. Such registrations shall be on the appropriate form, in duplicate.
- (h) A deposit must be paid with team entries.
- (i) No team will be registered with less than five (5) players. Teams must retain five (5) of the original players.
- (j) Team sheets to consist of names of the players to be registered in that team, together with player C.D.N.A. number. Full details of playing experience is to be provided for new members.

- (k) A registration form must be submitted to the Competition Committee for any late registrations.
- (l) De-registrations must be presented in duplicate to the Competition Committee and no more than three (3) de-registrations are allowed in one team per competition.
- (m) Any Club withdrawing a team from the competition after the draw has been completed will be subject to a fine of \$50.

### **13. Uniform**

- (a) Clubs shall register the uniform to be worn by their teams. Tracksuits and sloppy joes must also be registered.
- (b) No player shall be allowed to compete in competition matches unless wearing the registered uniform of her/his Club.
- (c) Briefs must not be of the bikini type or transparent and must not show below hem of uniform. Sports pants and short legged bicycle pants are permissible.
- (d) Players' tops may have long or short sleeves of uniform colour and style.
- (e) Suitable footwear must be worn.
- (f) Hair rollers, or anything of a dangerous nature (such as watches, rings, ear rings, etc.) must not be worn.

### **14. Umpires**

- (a) Clubs must nominate a sufficient number of umpires to cover each of its teams in Divisions 1 and 2.
- (b) Clubs must nominate one suitably qualified umpire for each of its teams that qualifies for the semi-finals. A pool of umpires for semi-finals, finals and grand finals will be selected from those nominated. A fine of \$50 will apply for each umpire not supplied.
- (c) Clubs are responsible for arranging their own umpiring.
- (d) A junior umpire may not umpire during a season unless she/he has her/his twelfth birthday before 1<sup>st</sup> June of that year.

- (e) All umpires (players and non-players) must have approval (clearance) from the C.D.N.A. Umpires Convenors. Before a clearance will be granted, the umpire must demonstrate to the C.D.N.A. Umpires Convenors that the umpire has a current theory pass, accreditation and that she/he is capable of umpiring the standard of game for which a clearance is sought. The Convenors may grant an automatic clearance to umpires who meet the criteria set down in the Convenors Manual. A fine of \$10 will apply for each occasion on which an umpire without a clearance officiates at a game. This fine will be applied to that Club for which the umpire officiated.
- (f) Umpires cannot be changed during a match without the consent of the C.D.N.A. Convenor.
- (g) Umpires must check goal score at the end of each quarter. At the end of the game, umpires must print and sign their names and enter their C.D.N.A. registration numbers on score sheet.
- (h) If dissatisfaction is felt with the umpiring of a game, a team representative should report to Umpires Control.
- (i) Umpires must wear either Club uniform, representative uniform, or clothes predominantly white or cream in colour, and suitable footwear must be worn.
- (j) An umpire is permitted to stop a match and award penalties to the opposing team if there are any continued abusive remarks or unduly loud criticisms of her/his umpiring from a team or its spectators.
- (k) Umpires should note on the score sheet if a player is sent off for the remainder of the game.

## **15. Age Groups**

- (a) The competition shall be conducted in the following age groups:
  - Netta Netball - 5-9 years
  - Junior grades - 10-15 years
  - Graduate grades - 14-20 years
  - Seniors - 14 years and over
- (b) Additional age competitions may be conducted.
- (c) A player's age on the 31st December in current year will determine her/his age group.



**16. Grading**

- (a) When Clubs have more than one team in the same age group, they should grade their teams and number them in order of standard. All teams are to be numbered, i.e. No. 1, down to juniors.
- (b) If a premiership team containing five (5) or more of the original players re-registers in the same competition the following year, then that team shall be automatically graded into a higher grade.
- (c) The Competition Committee may grade teams with large winning margins to a higher grade to provide a more balanced competition for teams.
- (d) Clubs will be advised by the Competition Committee as soon as possible after grading as to the grade in which their teams have been placed.
- (e) Following late registration day, a seven (7) day appeal period will apply during which teams may be re-graded. No re-grading will be considered after the appeal time has lapsed. This By-Law shall apply to teams of 11 years of age and over.
- (f) Representative teams, if entered in competition, may be graded outside normal grading rules.

**17. Commencement of Competition Matches**

- (a) All games must commence on time if at least five (5) players are able to take the court. Only Netta and junior teams 12 years and under are permitted to use a maximum of five (5) minutes to obtain an umpire, otherwise a forfeit may be claimed by the opposing team. In all other grades of 13 years and over, a player from the team must umpire the game if the allocated umpire is absent. The player who umpires the game may not be replaced by another player and take the court.
- (b) All matches shall finish in time to permit the following match to commence at specified time, even if, through starting late or injury occurring, the match does not run to full time. There is no time added to length of game for injury.

**18. Duration of Play**

Game commences -

15 minutes play ...	3 minutes break
15 minutes play ...	5 minutes break (half time)
15 minutes play ...	3 minutes break
15 minutes play ...	full time (1 hr. 11 mins.)



(b) Finals:

Loser of 1 v 2 plays winner of 3 v 4

If the score is even at full time, teams are to change ends and play an extra five (5) minutes each way. Then, if still a draw, play continues from a centre pass without changing ends. The first team to score a goal is the winner.

(c) Grand Finals:

Winner of 1 v 2 from semi-finals plays winner of finals

If the score is even at full time, teams are declared equal winners.

(d) There will be no right of challenge.

**22. Calling off Game**

If a match is called off before half time, then no result is to be recorded. If a match is called off after half time, then the score as per the official score sheet at the time of cessation of game is to be recorded.

**23. Claiming Forfeits**

- (a) A forfeit may be claimed if opposition cannot field the minimum team of five (5) players registered in that team within five (5) minutes of commencement of game.
- (b) If opposing team has five (5) players registered in that team at the time of commencement of game and umpire is present, then play must commence on time. A forfeit may be claimed if this team refuses to play.
- (c) The Captain, after consulting with the coach or manager, shall advise the umpires if the team wishes to forfeit, then the game may cease. The umpires and captain must sign scoresheet to claim forfeit.
- (d) Teams claiming forfeits should complete and sign scoresheets as usual. Five (5) names of registered team members only are required.
- (e) Teams which forfeit more than one game may be fined \$10 for each subsequent forfeit.
- (f) Teams which forfeit during the finals series may be fined \$200 per forfeit provided however that, should a team not be able to field a full side due to extenuating circumstances or illness verified by a medical practitioner's certificate, such fine may be waived.

- (g) Teams which forfeit in the last four games of competition (without justification and without at least 24 hours prior notice to the Competition Secretary) may be fined \$50 per forfeit provided however that, should a team not be able to field a full side due to illness verified by a medical practitioner's certificate, such fine may be waived.
- (h) Teams which forfeit three (3) consecutive games (without justification) will be ineligible to play in semi-finals, etc.

#### **24. Scoring and Timekeeping**

- (a) Each team must supply a responsible scorer for its match.
- (b) Scorers should stand together near the centre of the court and jointly carry out the responsibility of scoring.
- (c) Scorers must sign scoresheet in place provided.
- (d) Scoresheets must be filled in with black or blue biro pen.
- (e) Reserves must not sign the scoresheet unless they play.
- (f) Only scores recorded on the official scoresheet will be accepted by the Competition Committee.
- (g) Once a scoresheet is signed by a representative from each team and the officiating umpires, no discussion will be entered into.
- (h) Coaches and Umpires must print and sign their names and enter their C.D.N.A. registration numbers on score sheet. Individuals who fail to comply with this rule will incur a fine of \$5.
- (i) All players must sign scoresheet with same signature as that which appears on team signature sheet. In the case of Netta teams, coaches may sign their name across the team space on front of scoresheet. Managers or Coaches must print players' full names on scoresheets. A fine of \$5 will be imposed for failure to fulfil this obligation.
- (j) All players must sign their own name on scoresheet before taking place on court. If a player has not signed the scoresheet and play has commenced, she/he must first sign the scoresheet then take the court as a late player. Umpires must check to see that the number of players on the court checks with the number on the scoresheet.
- (k) A representative of the winning team is responsible for returning the scoresheet to the Competition Committee immediately upon conclusion of the match.

- (l) In the event of a drawn match, BOTH teams are responsible for returning the scoresheet.
- (m) A team receiving a win by forfeit shall complete, sign and return the scoresheet. (FIVE (5) names of registered team members required.) Both umpires and captain of team claiming forfeit must also sign scoresheet.
- (n) To assist Competition Committee with checking scoresheets, when playing a player up from a lower grade, this must be noted on scoresheet beside her/his name. Failure to comply with this rule will incur a fine of \$5.
- (o) Scoreboards must be returned with the final scoresheet of the day to the Competition Committee.
- (p) All games shall be centrally timed.

## **25. Playing Regulations**

- (a) Players must be registered as per Para. 12.
- (b) Identification patches must be worn by all players.
- (c) When a Club is fielding more than one team in any one grade, players may not interchange in that same grade.
- (d) A player joining the competition after grading may not play in a grade lower than the grade played in the last three years unless permission has been obtained from the Competition Committee.
- (e) A pregnant player/umpire should she choose to play or umpire, must advise the Competition Secretary of her condition and provide the C.D.N.A. with a doctor's certificate verifying the length of time that she is fit to participate in the competition. She should also ensure that she is familiar with the terms and conditions of the sports injury insurance policy currently held by the C.D.N.A., which may preclude her from making a claim. The Competition Secretary shall advise the Umpires Co-ordinator of any umpire affected by this By-Law.
- (f) A player must play three games in the one team to be eligible to play in the semi-finals, finals and grand finals and to qualify for a C.D.N.A. trophy
- (g) Any player playing under another player's name and/or signature must appear before the Judiciary Committee.

- (h) Borrowing Players:
- i. Subject to the limitations that these By-Laws otherwise impose, a player may play in no more than two (2) games on any day, in any day or night competition, provided that the higher grade team in which she/he plays has less than seven (7) registered players available.
  - ii. Players of 14 years and over may play up in a senior team. Clubs should check with the Competition Secretary as to the grade in which the particular player is eligible to play.
  - iii. A Graduate A player may play up in senior competition in a grade no lower than Division 4.
  - iv. A Graduate B player may play up in senior competition in a grade no lower than Division 6.
  - v. Players in C grade or lower grade Graduate teams may play up in senior competition in a grade to be determined by the Competition Committee from year to year.
  - vi. A Netta player may only play up in one age group higher than her/his own.
- (i) No player shall play in a lower grade than that in which she/he is registered, except for junior players up to 12 years of age who may play **once** only in an older age group in one grade lower than their registered grade. 13-14 year old players may only play in an older age group in the equivalent grade or higher. This rule shall not apply to representative players.
- (j) A player from a lower grade may play in a higher grade provided there is a vacancy in that team. **HOWEVER,** having played **THREE** games in **ANY** higher grade, she/he shall be considered a player of the highest grade team in which she/he last played. To complete the registration in the higher grade team, the player must sign the signature sheet of the team to which she/he has been promoted. A loss of four (4) points applies each time for failure to comply with this requirement.
- (k) A Club may nominate in writing to the Competition Committee that, provided there is a vacancy in that team, a player who comes from a lower grade become a permanent member of a team in a higher grade after playing one competition game in that higher grade. Thus the registration in the lower team becomes vacant automatically and immediately.

- (l) PHYSICAL VIOLENCE will be penalised by a minimum \$50 fine and automatic suspension for a period to be determined by the Judiciary Committee. Good behaviour bonds may also be imposed. Any player sent from the court for the remainder of the game shall be required to appear before the Judiciary Committee. Umpires should note on the score sheet if a player is sent off for the remainder of the game.
  
- (m) Swearing or misbehaviour may incur fines.